

## MINUTES OF THE BOARD OF TRUSTEES AT A REGULAR BOARD MEETING

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TUESDAY, SEPTEMBER 16, 2008

710 ENCINITAS BLVD  
ENCINITAS, CA 92024

DISTRICT OFFICE  
BOARD ROOM #101

**PRELIMINARY FUNCTIONS..... (AGENDA ITEMS 1 - 6)**

**1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS .....(AGENDA ITEM 1)**

President Hergesheimer called the meeting to order at 5:45 PM on Tuesday, September 16, 2008, to receive public comments on the Closed Session agenda items. There were no public comments presented.

**2. CLOSED SESSION ..... (AGENDA ITEM 2)**

The Board convened to Closed Session in the Small Board Room at 5:46 PM to discuss:

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).

**OPEN SESSION / ATTENDANCE**

BOARD OF TRUSTEES

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

ADMINISTRATORS

Ken Noah, Superintendent  
Terry King, Associate Superintendent  
Steve Ma, Associate Superintendent  
Rick Schmitt, Associate Superintendent  
Eric Dill, Executive Director, Business Services  
Sue Koehnen, Director, Human Resources  
Denise Stanley, Principal, Adult Education  
Russ Thornton, Executive Director, Operations  
Becky Banning, Recording Secretary

STUDENT BOARD MEMBERS

Isabelle Giap, Canyon Crest Academy  
Ilana Newman, Torrey Pines

**3. RECONVENE / CALL TO ORDER .....(AGENDA ITEM 3)**

The regular meeting of the Board of Trustees was called to order at 6:30 PM by President Hergesheimer.

**4. SALUTE TO THE FLAG ..... (AGENDA ITEM 4)**

Ilana Newman led the salute to the flag.

**5. REPORT OUT OF CLOSED SESSION ..... (AGENDA ITEM 5)**

No action was taken during closed session.

**6. APPROVAL OF MINUTES ..... (AGENDA ITEM 6)**

It was moved by Barbara Groth, seconded by Joyce Dalessandro, that the Minutes of the Regular Board Meeting of September 4, 2008 be approved as written. ***Motion unanimously carried.***

**NON-ACTION ITEMS .....(AGENDA ITEMS 7 - 10)**

**7. STUDENT BOARD MEMBER REPORTS ..... (AGENDA ITEM 7)**

The Student Board gave updates on events and opening of school activities at their sites.

**8. BOARD OF TRUSTEES UPDATES AND REPORTS ..... (AGENDA ITEM 8)**

All Trustees reported attending Back to School Night at Canyon Crest Academy, Diegueño Middle School and San Dieguito Academy.

Ms. Dalessandro visited Earl Warren Middle School classrooms and commended staff for the maintenance of the campus.

Ms. Friedman received correspondence from Councilman Scott Peters, President of San Diego City Council, inviting Trustees to contact him about any pending business or issues prior to the end of his tenure in December.

President Hergesheimer attended the “First Friday” at San Dieguito Academy, where approximately 70 people were in attendance; announced a pending activity at San Dieguito Academy on September 23<sup>rd</sup>, regarding drug and alcohol awareness; and reminded the Board of an upcoming Achievement Gap Task Force meeting at the San Diego County Office of Education on September 18<sup>th</sup>.

Ms. Rich commended Principal Mike Grove for his presentation to parents during San Dieguito Academy ‘s Back to School Night.

**9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES ..... (AGENDA ITEM 9)**

Superintendent Noah informed the Board that he would be participating in an Achievement Gap Task Force meeting on September 18<sup>th</sup>; attended a Meet & Greet with Foundation representatives of San Dieguito Academy prior to their Back to School Night and commended Principal Mike Grove on the outcome; gave updates on the latest enrollment numbers and classroom size averages; and reported that although the state had announced a budget proposal, the governor was expected to veto the proposal.

Mr. Noah also discussed pending calendar events and activities, including a series of Board Workshops scheduled through November, 2008.

10. ADULT EDUCATION PROGRAM UPDATE .....DENISE STANLEY, PRINCIPAL  
Principal Stanley gave an overview of the program's main focus and accomplishments. She gave updates on mandated programs and community education classes. Ms. Stanley also addressed future goals for improvements on marketing, the registration process and technology needs. The Board commended Principal Stanley for the success of the program.

**CONSENT AGENDA ITEMS ..... (AGENDA ITEMS 11 – 15)**

Public Comments:

Mr. David Barsky addressed item 13B, *Carl Perkins Career Technical Education Grant Application*, regarding a technical question on the item. Mr. Barsky also addressed CTE graduation requirements.

It was moved by Ilana Newman, seconded by Barbara Groth, that all consent agenda items listed below be approved as written. ***Motion unanimously carried.***

**11. SUPERINTENDENT**

A. ACCEPTANCE OF GIFTS AND DONATIONS

Acceptance of Gifts and Donations received, as shown in the attached supplement.

B. APPROVAL OF FIELD TRIP REQUESTS

Approval of all Field Trip Requests submitted, as shown in the attached supplement.

**12. HUMAN RESOURCES**

A. APPROVAL OF PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports as shown in the attached supplement.

B. APPROVAL OF COMPENSATION INCREASE FOR LONG-TERM SUBSTITUTE TEACHERS

Approve an additional substitute teacher rate of \$125 per day after the 20<sup>th</sup> day in the same assignment, beginning October 1, 2008, as shown in the attached supplement.

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Eric R. Dill or Stephen G. Ma to execute the agreement:

1. San Diego County Office of Education Regional Occupational Program (SDCOE) (ROP) and San Dieguito Union High School District for an interagency memorandum of understanding regarding ROP enrollment and attendance information sharing for State mandated reporting requirements, beginning on September 17, 2008 until canceled by either party with 30 day written notice.
2. Signs of Silence Interpreting Services to provide interpreting services for hearing impaired students, during the period August 26, 2008 through June 9, 2009, at the rate of \$45.00 per hour, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL OF CARL PERKINS CAREER TECHNICAL EDUCATION GRANT APPLICATION

Approval of the attached Carl Perkins CTE Grant Application, for funding of a five-year implementation plan to benefit programs in Adult Education and Sunset High School, as shown in the attached supplement.

#### **14. PUPIL SERVICES**

##### **A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS**

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. Jodie K. Schuller & Associates, during the period July 1, 2008 through June 30, 2009.
2. UHS Children Services, Inc. dba Keystone Schools, during the period July 1, 2008 through June 30, 2009.

##### **B. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Daniel & Davis Optometry, Inc. to provide comprehensive developmental vision evaluations, vision therapy, and progress evaluations, during the period July 1, 2008 through June 30, 2009, at the rate of \$559.00 per evaluation, \$125.00/hr for therapy, and \$225.00 per progress evaluation, to be expended from the General Fund/Restricted 06-00.
2. Nancy E. Markel, Ph.D. to provide neuropsychological assessments, during the period July 1, 2008 through June 30, 2009, at the rate of \$225.00 per hour, to be expended from the General Fund/Restricted 06-00.

#### **15. BUSINESS**

##### **A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Vincent P. Di Figlia to provide assistance to the District with internal investigation related to Community Facilities District 94-2, during the period of August 14, 2008 through October 31, 2008, at the rate of \$400.00 per hour, to be expended from the General Fund 03-00.
2. Cathedral Catholic High School for lease of facilities for the Canyon Crest Academy Men's Water polo practice, during the period August 13, 2008 through November 26, 2008, for an amount not to exceed \$13,272.00, to be paid for by the Canyon Crest Academy Foundation.
3. Balboa Ambulance Service to provide medical/ambulance standby coverage for Torrey Pines High School home football games, during the period September 5, 2008 through November 14, 2008, at the rate of \$300.00 per game, to be paid for by the Torrey Pines High School ASB.

##### **B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Frontier Fence Company, Inc. for district-wide fence installation services, extending the contract period from October 1, 2008 through September 30, 2009, with increases in the

unit prices up to 5% as allowed in the contract, to be expended from the fund to which the project is charged.

C. RATIFICATION OF CONTRACTS

Ratify the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Ferandell Tennis Courts, Inc. for the Tennis Court Resurfacing at Torrey Pines High School project B2009-05, for an amount of \$47,480.00, to be expended from the Capital Facilities Fund 25-19 and the Torrey Pines High School Foundation.

D. AWARD OF CONTRACTS

No award of contracts submitted.

E. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Change Order No. 1 – Replace Roofing at Various Locations at Earl Warren Middle School and Torrey Pines High School project B2008-20, contract entered into with J.P. Witherow Roofing Co., Inc., extending the contract time by 32 calendar days and decreasing the contract amount by \$6,000.00.
2. Change Order No. 1 – Painting for San Dieguito Union High School District at La Costa Canyon High School and Diegueno Middle School project B2008-21, contract entered into with Mear Construction, Inc., extending the contract time by 32 calendar days and decreasing the contract amount by \$5,000.00.

F. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

1. Replace Roofing at Various Locations at Earl Warren Middle School and Torrey Pines High School project B2008-20, contract entered into with J.P. Witherow Roofing Co., Inc.
2. Painting for San Dieguito Union High School District at La Costa Canyon High School and Diegueno Middle School project B2008-21, contract entered into with Mear Construction, Inc.

G. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

**DISCUSSION / ACTION ITEMS.....(AGENDA ITEM 16)**

16. APPROVAL AND ADOPTION OF RESOLUTION / REDUCTION IN CLASSIFIED CALENDAR YEAR

It was moved by Linda Friedman, seconded by Barbara Groth, to approve and adopt a Resolution of Reduction in Calendar Year for 17 Classified Employees/Positions for 2008-09 Fiscal Year, as presented. **Motion unanimously carried.**

**INFORMATION ITEMS ..... (AGENDA ITEMS 17 - 24)**

17. Business Services Update ..... Steve Ma, Associate Superintendent

Mr. Ma gave details surrounding the status of the state budget proposal released earlier that day, stating that for education, it postpones a day of reckoning until some time next year. Mr. Ma reported that the proposed budget would restrict any borrowing from transportation funds or local governments, would have no general tax increases, and would require voter approval for lottery securitization. Mr. Ma also stated that although slight, improvements on education funding include restoration of reductions to revenue limits and all categorical programs. More updates to will follow.

18. Human Resources Update ..... Terry King, Associate Superintendent

Ms. King reported that on September 30<sup>th</sup> teachers will participate in a program called Time to Teach. The event will take place at Warren Hall for a full day and all presentations will be done by district staff. Ms. King also reminded Trustees about the "Salute to Teachers" event on Saturday, September 20<sup>th</sup>.

19. Educational Services Update .....Rick Schmitt, Associate Superintendent

Mr. Schmitt reported that principals and staff have continued their work on a single plan for student achievement. He said they are focusing not only on sub-groups but all students, for ways to improve current student achievement. Mr. Schmitt also reported that at the next non-student work day, all staff will be dedicating their time to working on these goals.

20. PUBLIC COMMENTS..... (AGENDA ITEM 20)

Mr. Andy Weis addressed the Board as President of the La Costa Valley Homeowners' Association. Mr. Weis referred to the last time he addressed the Board on September 4<sup>th</sup>, reiterating the focus of the HOA and their "go forward" approach with respect to the middle school site. Mr. Weis also addressed a set of questions received by the District from an outside organization and said that the Home Owners' Association has no affiliation with any other organization that may be attempting to communicate with the District in the form of questionnaires or by any other means. Mr. Weis stated that the HOA's focus is to work with the District and Board on future plans for the middle school site.

Mr. Robert Kenyon addressed the Board regarding concerns about district policy placing restrictions to class changes requested by students and parents.

21. FUTURE AGENDA ITEMS ..... (AGENDA ITEM 21)

Ms. Dalessandro asked for an update on the status of a study analysis underway by the District on the possible installation of solar panels.

22. ADJOURNMENT TO CLOSED SESSION..... (AGENDA ITEM 22)

Closed Session was not required.

23. REPORT OUT OF CLOSED SESSION..... (AGENDA ITEM 23)

There was nothing to report out of Closed Session.

24. ADJOURNMENT OF MEETING..... (AGENDA ITEM 24)

There being no further business, the meeting was adjourned at 7:35 PM.

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Linda Friedman, Board Clerk

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Date

\_\_\_\_\_  
Ken Noah, Superintendent

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Date